



Roll No:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

BTECH
(SEM I) THEORY EXAMINATION 2023-24
PROFESSIONAL COMMUNICATION

TIME: 3HRS**M.MARKS: 70**

Note: 1. Attempt all Sections. If require any missing data; then choose suitably.

SECTION A**1. Attempt all questions in brief.****2 x 7 = 14**

a.	Describe understanding of Noise.
b.	Explain two features of technical communication.
c.	Distinguish stress and intonation.
d.	How to prepare a job application?
e.	Letter of claim – Describe.
f.	List types of paragraph writing.
g.	Credit letters-Explain.

SECTION B**2. Attempt any three of the following:****7 x 3 = 21**

a.	Describe the features of technical writing.
b.	How new words are formed, discuss important methods?
c.	Discuss the methods of paragraph development.
d.	Write a letter to the supplier of Laptop based at Noida to compensate the loss to 60 laptops in the transit.
e.	How you will suggest your friend to improve his listening skills?

SECTION C**3. Attempt any one part of the following:****7 x 1 = 7**

a.	What is communication? Discuss the process of communication in detail.
b.	Discuss the barriers of communication and explain the ways to overcome.

4. Attempt any one part of the following:**7 x 1 = 7**

a.	Correct the following sentences- i) His father died from cholera. ii) One should do his duty. iii) I love to listen good music. iv) She has no taste for tee. v) This s most beautiful picture. vi) Aman is knotty boy. vii)He knew that she is ill.
b.	Explain paragraph writing.

5. Attempt any one part of the following:**7 x 1 = 7**

a.	Write proposal for changing existing machinery in plant. Invent necessary details.
b.	Explain rhythm, role in English Speech with suitable examples.

6. Attempt any one part of the following:**7 x 1 = 7**

a.	Discuss the role of audience, locale and right audiovisuals in presentation.
b.	Effective oral communication demands use of body language. Discuss.

7. Attempt any one part of the following:**7 x 1 = 7**

a.	Summarize Moody E. Prior's views on the differences and sameness of science and humanities.
b.	Distinguish technical proposal and technical report.