

JSS MAHAVIDYAPEETHA
JSS ACADEMY OF TECHNICAL EDUCATION, NOIDA
DEPARTMENT OF MECHANICAL ENGINEERING

DEPARTMENT ACADEMIC CALENDER – ODD SEMESTER (2018-19)

| Event | Date(s) | Days | Remarks |
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| Course Allocation, Faculty load calculation and projection of requirement of resources | 19-06-2018 | Tuesday | Time Table coordinator/HOD |
| Subject Allotment | 19-06-2018 | Tuesday | Time Table coordinator/HOD |
| Finalization of Lab Manual | 22-06-2018 | Friday | Mr. Kapil Dev |
| Department Academic Calendar | 24-07-2018 | Tuesday | Dr. S. Saraswat/ Ms. Priyanka Singh |
| Staff council meeting | 25-07-2018 | Wednesday | Staff Council Secretary |
| Department meeting | 26-07-2018 | Thursday | HOD |
| Department Time Table | 27-07-2018 | Friday | HOD |
| Uploading on SIM | 28-07-2018 | Saturday | Mr. Vikas Kumar Singla / PKC (SIM Coordinator) |
| Meeting with sub. Coordinators | 28-07-2018 | Saturday | Module coordinators |
| Commencement of classes | 30-07-2018 | Monday | Section Head/HOD |
| Auditing of Faculty Diary/Lecture Plan/CO-PO-PSO mapping/Course file | 31-07-2018 | Tuesday | Section Head/HOD |
| Orientation to first year | 01-08-2018 | Wednesday | Principal and HODs |
| PAC Meeting | 01-08-2018 | Wednesday | HOD |
| DAC Meeting | 08-08-2018 | Wednesday | HOD |
| Guest lecture | 10-08-2018 | Friday | Mr. M Nagaraj /Mrs. Priyanka Singh(Guest Lecture Coordinator) |
| NBA/NAAC Meeting | 16-8-2018 | Thursday | NBA Coordinator/HOD |
| Industrial Visit | 17-08-2018 | Friday | Prem Shankar Yadav (Industrial Visit Coordinator) |
| Guest lecture | 24-08-2018 | Friday | Mr. M Nagaraj /Mrs. Priyanka Singh(Guest Lecture Coordinator) |
| Project Presentation | Last Week of August | - | Dr. S. Saraswat/Ms. Neelam Khandelwal/ Mr. Vipul Saxena |
| Orientation of Student Society | 28-08-2018 | Tuesday | Pawan Kumar Kashayap (Student society coordinator) |

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| Founders Day | 29-08-2018 | Wednesday | AO |
| Industrial Visit | 04-09-2018 | Tuesday | Prem Shankar Yadav (Industrial Visit Coordinator) |
| First Mentor mentee meeting | 05-09-2018 | Wednesday | Mentor Coordinator (Mr. A.N. Veerendra)/Mentors |
| Guest lecture | 05-09-2018 | Wednesday | Mr. M Nagaraj /Mrs. Priyanka Singh(Guest Lecture Coordinator) |
| Department Meeting | 13-09-2018 | Thursday | HOD |
| Submission of 1 st sessional question paper | 13-09-2018 | Thursday | Faculty |
| Attendance and Course coverage | 13-09-2018 | Thursday | HOD |
| Meeting of moderation committee | 14-09-2018 | Friday | Moderation Committee |
| Meeting of Class coordinators for attendance | 14-09-2018 | Friday | HOD |
| Student Feedback | 15-09-2018 | Saturday | Mr. Ravi and Pradeep K.C (Feedback coordinator) |
| CIA I(1/3 syllabus) | 17-09-2018 to 19-09-2018 | Monday to Wednesday | Mrs. Divya Chandra/ Mr. Manjunatha M (Sessional Coordinator) |
| Sending SMS regarding Attendance to Parents | 17-09-2018 | Monday | Mr. Vikas Kr. Singla (SIM Coordinator) |
| PTM for shortage of Attendance | 17-09-2018 | Monday | HOD/Section Head |
| Department's Meeting | 22-09-2018 | Saturday | HOD |
| Submission of evaluation answer sheet with sampling | 24-09-218 | Monday | Ms. Divya Chandra /Mr. Manjunath M.(Sessional coordinator) |
| Project Presentation | Last Week of September | - | Dr. S. Saraswat/Ms. Neelam Khandelwal/ Mr. Vipul Saxena |
| Industrial Visit | 27-09-2018 | Thrusday | Mr. Prem Shankar Yadav (Industrial Visit Coordinator) |
| Guest lecture | 28-09-2018 | Friday | Mr. M Nagaraj /Mrs. Priyanka Singh(Guest Lecture Coordinator) |
| Second Mentor meeting | 03-10-2018 | Wednesday | Mentor Coordinator (Mr. A.N. |

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| | | | Veerendra)/Mentors |
| Department NBA meeting | 04-10-2018 | Thursday | NBA coordinator/HOD |
| Annual Sports Meet Mythri 2018-19 | 04-10-2018 to 06-10-2018 | Thursday to Saturday | DSW and Physical Education Director Mr. Vikas Kumar Singla/ Mr. Kartik S N |
| Alumni Meet | 13-10-2018 | Saturday | Mr. Mukesh Yadav (Alumni Coordinator) |
| Guest Lecture | 16-10-2018 | Tuesday | Mr. M Nagaraj /Mrs. Priyanka Singh(Guest Lecture Coordinator) |
| Industrial visit | 17-10-2018 | Wednesday | Mr. Prem Shankar Yadav (Industrial Visit Coordinator) |
| Sending SMS regarding Attendance to Parents | 17-10-2018 | Wednesday | Mr. Vikas Kr. Singla/ PKC (SIM Coordinator) |
| Department Meeting | 17-10-2018 | Wednesday | HOD |
| Dussehra | 18-10-2018 | Thursday to Saturday | CAO |
| Declaration of Zealicon Technical Coordinator and sponsorship | 24-10-2018 | Wednesday | Principal |
| Department Meeting | 26-10-2018 | Friday | HOD |
| Submission of CIA –II Paper | 26-10-2018 | Friday | Ms. Divya Chandra /Mr. Manjunath M.(Sessional coordinator) |
| Meeting of Moderation Committee | 26-10-2018 | Friday | Ms. Divya Chandra /Mr. Manjunath M.(Sessional coordinator) |
| Industrial visit | 27-10-2018 | Saturday | Mr. Prem Shankar Yadav (Industrial Visit Coordinator) |
| ARC Meeting with Parents | 26-10-2018 to 30-10-2018 | Friday to Tuesday | HOD |
| Attendance and Course Coverage | 27-10-2018 | Saturday | HOD for Principal |
| Guest Lecture | 29-10-2018 | Monday | Mr. M Nagaraj /Mrs. Priyanka Singh(Guest Lecture Coordinator) |
| CIA-II (1/3 to 2/3 syllabus) | 31-10-2018 to | Wednesday to Saturday | Ms. Divya Chandra /Mr. |

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| | 03-11-2018 | | Manjunath M.(Sessional coordinator) |
| Department Meeting | 03-11-2018 | Saturday | HOD |
| Diwali | 05-11-2018 to 10-11-2018 | Monday to Saturday | CAO |
| Submission of Sessional Marks with Answer sheet and sampling sheet | 10-11-2018 | Saturday | Ms. Divya Chandra /Mr. Manjunath M.(Sessional coordinator) |
| Third Mentor Meeting | 14-11-2018 | Wednesday | Mentor Coordinator (Mr. A.N. Veerendra)/Mentors |
| Department Meeting | 15-11-2018 | Thursday | HOD |
| Guest Lecture | 16-10-2018 | Friday | Mr. M Nagaraj /Mrs. Priyanka Singh(Guest Lecture Coordinator) |
| Sending SMS to Parents regarding Attendance | 16-11-2018 | Friday | Mr. Vikas Kr. Singla/ PKC (SIM Coordinator) |
| Industrial visit | 17-11-2018 | Saturday | Mr. Prem Shankar Yadav (Industrial Visit Coordinator) |
| UG Conference (Presentation of papers by students and project exhibition) | 17-11-2018 | Saturday | Dean R & D |
| Guest Lecture | 23-11-2018 | Friday | Mr. M Nagaraj /Mrs. Priyanka Singh(Guest Lecture Coordinator) |
| Industrial visit | 24-11-2018 | Saturday | Mr. Prem Shankar Yadav (Industrial Visit Coordinator) |
| Attendance and course coverage | 24-11-2018 | Saturday | HOD |
| Student/Parents meeting with HODs (Shortage of Attendance) | 26-11-2018 | Monday | HOD |
| Project Presentation | Last Week of November | - | Dr. S. Saraswat/Ms. Neelam Khandelwal/ Mr. Vipul Saxena |
| Student feedback | 27-11-2018 | Tuesday | Mr. Pradeep K C and Mr. Ravi B. S. |
| Submission of CIA –III Paper | 28-11-2018 | Thursday | Ms. Divya Chandra /Mr. Manjunatha M.(Sessional coordinator) |

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| Meeting of Moderation Committee | 28-11-2018 | Thursday | Ms. Divya Chandra /Mr. Manjunath M.(Sessional coordinator) |
| CIA-II I | 30-11-2018 to 06-12-2018 | Friday to Thursday | Ms. Divya Chandra /Mr. Manjunath M.(Sessional coordinator) |
| Department Meeting | 09-12-2018 | Saturday | HOD |
| Submission of Sessional Marks with Answer sheet | 11-12-2018 | Saturday | Ms. Divya Chandra /Mr. Manjunath M.(Sessional coordinator) |
| Attendance filling on SIM Scrutinized & recorded department wise | 06-12-2018 | Thursday | HOD |
| University end semester Theory exam | | | As per university schedule |
| University end semester Practical exam | | | As per university schedule |