

JSS ACADEMY OF TECHNICAL EDUCATION, NOIDA
DEPARTMENT OF ELECTRONICS ENGINEERING
ACADEMIC CALENDER FOR ODD SEMESTER 2015-16

Date	Day	Event	Responsibility
13/07/2015	Monday	Departmental meeting to review : Updation of Lab manuals, time-table, Faculty course diary and course files	HOD
15/07/2015	Saturday	Staff Council Meeting	Dr Z K Ansari
18/07/2015	Saturday	Review of diaries and course files	Diary Review Committee and HOD office
Any one day between 20/07/2015-27/07/2015	Monday- Saturday	DAB Meeting	HOD
20/07/2015	Monday	Workshop on DSP	IIC
21/07/2015	Tuesday	Seminar & Project Assessment Committee Meeting - I	DEC
22/07/2015	Wednesday	Guest lecture-1	IIC
23/07/2015	Thursday	Submission of diaries and course files	Faculty Members / Diary Review Committee
24/07/2015	Friday	IIC meeting with HOD	IIC
27/07/2015	Monday	Registration & Commencement of Classes	HOD & Class Co-ordinators
27/07/2015	Monday	Class Co-ordinators presentation	Class Co-ordinators
28/07/2015	Tuesday	SMS to the Parents of Students who have not registered.	To be monitored by Class Co-ordinators
29/07/2015	Wednesday	Departmental Association Meeting - I	QUANTA Co-ordinator
01/08/2015	Saturday	DPC / Lab Incharges / IIC Meeting - I	DPC/Lab-Incharges / IIC
03/08/2015	Monday	Project Synopsis Presentation I	Project Co-ordinator
05/08/2015	Wednesday	Mentor Meeting -I	Mentors
05/08/2015	Wednesday	Orientation Program First Year B Tech/ MBA / MCA	HOD Maths/Physics & Registrar
05/08/2015	Wednesday	Result Analysis Committee Meeting -I (For External Marks)	Result Anaalysis Committee
06/08/2015	Thursday	Class Co-Ordinator Meeting I	Class Co-Ordinators

Date	Day	Event	Responsibility
07/08/2015	Friday	Meeting of HODs to present and discuss Research proposals/ Seminar/Conference of respective department	Dean Academics
11/08/2015	Tuesday	HODs Meeting	Dean Academics
12/08/2015	Wednesday	Guest lecture-2	IIC
13/08/2015	Thursday	Attendance display	By SIM Co-ordinators
15/08/2015	Saturday	Independence day	
18/08/2015	Tuesday	Seminar	IIC
22/08/2015	Saturday	SMS to the Parents of students regarding attendance of their ward	To be monitored by Class Co-ordinators
29/08/2015	Saturday	Internal Lab assesment review I	Internal Lab Assesment Committee
29/08/2015	Saturday	100th Birth Anniversary of Dr Shri Rajendra Swamiji	
31/08/2015	Monday	Attendance display	SIM Co-ordinators
01/09/2015	Tuesday	Budget Meeting	Dean Academics/HODs
02/09/2015	Wednesday	Mentor Meeting -II	Mentors
03/09/2015	Thursday	Departmental Attendance review	HOD / SIM Co-ordinators
04/09/2015	Friday	Attendance review by Principal / Dean (A)	SIM Center & SIM Co-ordinators
04/09/2015	Friday	Exam Cell Meeting - I	Exam Cell
05/09/2015	Saturday	SMS to parents of detained students	SIM Center & Class Co-ordinators
05/09/2015	Saturday	Course coverage and detainee students list to be sent to Principal / Dean (A)	SIM Center & SIM Co-ordinators
07/09/2015-10/09/2015	Monday - Thursday	CIA-I (1/3 rd of syllabus)	Exam Cell
11/09/2015-12/09/2015	Friday-Saturday	Students/Parents /ARC meeting (Shortage of attendance)	To be monitored by HOD/Class Co-ordinators
12/09/2015	Saturday	Student Feedback I	Sessional Co-ordinator
14/09/2015-16/09/2015	Monday - Wednesday	QUANTA Workshop 1	Team Quanta
16/09/2015	Wednesday	Evaluation and sampling of CIA-I answer sheets	Faculty Members / Module Co-ordinators
16/09/2015	Wednesday	Guest lecture - 3	IIC

Date	Day	Event	Responsibility
17/09/2015	Thursday	Class Co-Ordinator Meeting II Identification of weak students and corrective measures	Class Co-ordinators
17/09/2015	Thursday	Attendance display	SIM Co-ordinators
17/09/2015	Thursday	Result analysis of CIA-I, CO assessment , Statistics to be send to Principal / Dean (A)	HOD/Exam Cell
17/09/2015	Thursday	Moderation Committee Meeting - I	Moderation Committee
18/09/2015	Saturday	HODs Meeting	Dean Academics
17/09/2015-19/09/2015	Thursday - Saturday	Annual Sports meet Mythri 2015	Dean (Students)
02.10.2015	Friday	Gandhi Jayanti	
05/10/2015	Monday	Attendance display	SIM co-ordinators
07/10/2015	Wednesday	Mentor meeting - III	Mentors
07/10/2015	Wednesday	Guest Lecture -4	IIC
09/10/2015	Friday	Class Co-Ordinator Meeting III	Class Co-ordinators
17/10/2015	Tuesday	Review of attendance and list of detainee student sent to Principal / Dean (A)	SIM Center & SIM Co-ordinators
17/10/2015	Wednesday	Course coverage to be sent to the Principal / Dean (A) , SMS to the Parents of detained students	SIM Center & SIM Co-ordinators
19/10/2015-21/10/2015	Monday -	CIA-II (Middle 1/3rd of syllabus)	Exam Cell
22/10/2015-23/10/2015	Thursday /Friday	Dusshera	
24/10/2015	Saturday	Muharam	
26/10/2015	Monday	Evaluation and sampling of CIA-II answer sheets	Faculty Members / Module Co-ordinators
27/10/2015	Tuesday	Result analysis of CIA-II, CO assessment , Statistics to be sent to the Principal / Dean (A)	HOD/ Exam cell
27/10/2015	Tuesday	Student Feedback II	Sessional Co-ordinator
27/10/2015	Tuesday	Attendance display	SIM Co-ordinators
29/10/2015	Thursday	Moderation Committee Meeting - II	Moderation Committee
29/10/2015-31/10/2015	Thursday - Saturday	QUANTA Workshop 2	Team Quanta
31/10/2015	Saturday	Internal Lab assesment review II	Internal Lab Assesment Committee
31/10/2015	Saturday	HODs Meeting	Dean Academics
03/11/2015	Tuesday	DPC / Lab Incharges / IIC Meeting - II	DPC/Lab-Incharges / IIC
04/11/2015	Wednesday	Mentor meeting - IV	Mentors
04/11/2015	Wednesday	Guest Lecture - 5	IIC

Date	Day	Event	Responsibility
06/11/2015	Friday	Class Co-Ordinator Meeting IV	Class Co-ordinators
09/11/2015-12/11/2015	Monday-Thursday	Diwali	
16/11/2015	Monday	Attendance display	SIM Co-ordinators
17/11/2015	Tuesday	Departmental Association Meeting - II	QUANTA Co-ordinator
21/11/2015	Saturday	Progress meeting on Research proposals/ Seminar/Conference of respective department	Dean Academics/HODs
23/11/2015	Monday	Attendance record sent to Principal / Dean (A)	SIM Center & SIM Co-ordinators
24/11/2015	Tuesday	Course coverage sent to Principal / Dean (A)	SIM Center & SIM Co-ordinators
24/11/2015	Tuesday	Exam Cell Meeting - II	Exam Cell
25/11/2015	Wednesday	HODs Meeting	Dean Academics
26/11/2015-30/11/2015	Thursday-Monday	CIA-III (Last 1/3 rd of syllabus)	Exam Cell
01/12/2015	Tuesday	Minor Project Presentation	Project Co-ordinator
02/12/2015	Wednesday	Seminar & Project Assessment Committee Meeting - II	DEC
02/12/2015	Wednesday	Student Feedback III	Sessional Co-ordinator
05/12/2015	Saturday	Evaluation and sampling of CIA-III answer sheets	Faculty Members / Module Co-ordinators
07/12/2015	Monday	Result analysis of CIA-III, CO assessment , Statistics to be sent to the Principal / Dean (A)	HOD/ Exam cell
07/12/2015	Monday	Result Analysis Committee Meeting -II (For Internal Marks)	Result Analysis Committee
07/12/2015	Monday	Moderation Committee Meeting - III	Moderation Committee
07/12/2015- 20/12/2015	10 Working Days	Worshop on VLSI in Signal Processing	IIC
AS per University Schedule		End Semester Theory and Practical Examinations	UPTU
AS per University Schedule		Evaluation work	UPTU
25/12/2015		Christmas Day	
		Winter Break	