

JSS MARIASIVAPPEETHA
JSS ACADEMY OF TECHNICAL EDUCATION
 Department of Electronics Engineering


Department Academic Calendar (ODD Semester) 2017-2018

S.No	Date	Day	Event	Responsibility
1	22/07/17	Sat	Staff council meeting	Principal
2	24/07/17	Mon	Registration of B.Tech students	Class coordinators
3	24/07/17	Mon	Class Co-ordinators presentation	Class Co-ordinators
4	25/07/17 to 28/07/17	Tues-Fri	Departmental meeting to review the updation of Lab manuals, time-table,	HOD
5	28/07/17	Fri	SMS to be sent to the parents/gaurdian of students who have not registered for	To be monitored by Class Co-ordinators
6	31/07/17	Mon	Module coordinator meeting 1	Module Coordinators
7	02/08/17	Wed	IIC Meeting 1	IIC
8	02/08/17	Wed	Mentor Meeting 1	Mentors
9	03/08/17	Thurs	Project assesment committee 1	DEC
10	05/08/17	Sat	Result analysis committee meeting -1 (For end semester examination result)	Result Analysis Committee
11	05/08/17	Sat	PAC Meeting 1	HOD
12	02/08/17 to 05/08/2017	Mon-Sat	DAC Meeting 1	HOD
13	06/08/17	Mon	Departmental association meeting 1	QUANTA Co-ordinator
14	07/08/17	Mon	Departmental placement committee meeting 1	Department placement committee
15	07/08/17	Mon	Class co-ordinator meeting 1	Class Co-Ordinators
16	09/08/17 to 11/08/17	Wed-Fri	Project Presentation 1 (Final year)	Project Co-Ordinator
17	09/08/17	Wed	Guest lecture-1	IIC
18	28/08/17	Mon	Alumini interaction cell meeting 1	
19	28/08/17	Mon	Student attendance display	To be monitored by Class Co-ordinators
20	28/08/17	Mon	SMS to the parents/gaurdian of students regarding attendance of shortage of	SIM Co-ordinators

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21	29/08/17	Tues	Research and development cell meeting I	HOD
22	05/09/17	Tues	SMS to the parents/gaurdians of detained students	SIM Center & Class Co-ordinators
23	05/09/17	Tues	Exam cell meeting-1	Department exam cell
24	07/09/17 to 09/09/17	Thurs-Sat	CIA I Examination	Department exam cell
25	07/09/17 to 09/09/17	Wed	Student Feedback I (After CIA I)	Sessional Co-ordinator
26	12/09/17 to 14/09/17	Tues-Thurs	Project Presentation-II (Final year)	Project Co-ordinator
27	13/09/17	Wed	ARC meeting with parents of students (Shortage of attendance)-1	HOD/Class- coordinators
28	13/09/17	Wed	Entrepreneur development committee meeting I	HOD
29	13/09/17	Wed	Mentor meeting-2	Mentors
30	13/09/17 to 16/09/17	Wed-Sat	QUANTA Workshop 1	Team Quanta
31	18/09/17	Mon	Evaluation and sampling of CIA-I answer sheets	Faculty Members / Module Co-ordinators
32	20/09/17	Wed	Guest lecture - 2	IIC/Electronic Devices module
33	20/09/17	Wed	Class Co-Ordinator Meeting II (Identification of weak students and	Class Co-ordinators
34	22/09/17	Fri	Student attendance display	SIM Co-ordinators
35	23/09/17	Sat	Result analysis of CIA-I, CO assessment analysis	HOD/Exam Cell
36	26/09/17	Tues	Internal Lab assesment review I	Internal Lab Assesment Committee
37	29/09/17	Fri	Alumini interaction cell meeting II	
38	29/09/17	Fri	Research and development cell meeting II	HOD
39	04/10/17 to 06/10/17	Wed-Fri	Annual sports meet (Mythri 2017-18)	
40	07/10/17	Sat	Alumini meet	By Alumini coordinator
41	09/10/17	Mon	IIC Meeting - II	IIC
42	11/10/17	Wed	Mentor meeting-3	Mentors
43	14/10/17	Sat	Guest Lecture -3	IIC/Electronics devices module

S.No	Date	Day	Event	Responsibility
44	14/10/17	Sat	Class Co-Ordinator Meeting III	Class Co-ordinators
45	16/10/17 to 18/10/17	Mon-Wed	Project Presentation-III	Project Co-ordinator
46	21/10/17	Sat	Industrial visit	
47	23/10/17	Mon	Module coordinator meeting II	Module Coordinators
48	23/10/17	Mon	Student attendance display	SIM Coordinators
49	23/10/17	Mon	ARC meeting with parents of students (Shortage of attendance)-II	HOD/Class Co-ordinators
50	24/10/17	Tues	Exam cell meeting-II	Department exam cell
51	24/10/17	Tues	SMS to the parents/gaurdians of detained students	Class Coordinators
52	25/10/17	Wed	Entrepreneur development committee meeting II	HOD
53	25/10/17	Wed	Course coverage/attendance details to be sent to the Principal's office	HOD
54	26/10/17 to 28/10/17	Thurs-Sat	CIA-2 (1/3 rd syllabus after CIA-1)	Exam cell
55	26/10/17 to 28/10/17	Thurs-Sat	Student Feedback II (After CIA I)	
56	28/10/17	Sat	Alumini interaction cell meeting III	
57	30/10/17	Mon	Research and development cell meeting III	HOD
58	31/10/17	Tues	Internal Lab assesment review II	Internal Lab Assesment Committee
59	02/11/17	Thurs	Mentor meeting 4	Mentor
60	08/11/17	Wed	Evaluation and sampling of CIA-II answer sheets,	Faculty Members / Module Co-ordinators
			Result analysis of CIA-II, CO assesment analysis	HOD/Exam cell
61	09/11/17 to 11/11/17	Thurs-Sat	Quanta Workshop 2	Team quanta
62	17/11/17	Fri	Departmental Association Meeting - II	QUANTA Co-ordinator
63	18/11/17	Sat	Class Co-Ordinator Meeting IV	Class Co-ordinators
64	21/11/17	Tues	Exam cell meeting-3	Exam cell
65	22/11/17	Wed	Meeting to discuss the status of Research proposals submitted by the	Principal/HODs

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66	23/11/17	Thurs	Departmental placement committee meeting II	Department placement committee
67	23/11/17	Thurs	Departmental Attendance review	HOD/SIM Coordinators
68	24/11/17	Fri	Student attendance display	SIM coordinators
69	24/11/17	Fri	Alumini interaction cell meeting IV	
70	24/11/17	Fri	ARC meeting with parents of students (Shortage of attendance)-II	HOD/Class Coordinators
71	27/11/17 to 01/12/17 (any one day)	Mon-Fri	DAC Meeting II	HOD
72	27/11/17 to 01/12/17	Mon-Fri	CIA-3 (Full syllabus)	Exam cell
73	27/11/17 to 01/12/17	Mon-Fri	Student feedback III (Course exit feedback)	Sessional Coordinatot
74	01/12/17	Fri	Research and development cell meeting IV	HOD
75	01/12/17	Fri	Scrutiny of attendance entered on SIM by faculty	ARC/HOD
76	02/12/17	Sat	Submission of attendance record of students with short attendance to ARC	HOD
77	04/12/17	Mon	Project assesment committee Meeting II	DEC
78	05/12/17	Tues	Evaluation and sampling of CIA-III answer sheets	Faculty Members / Module Co-ordinators
79	05/12/17 to 07/12/17	Tues-Thurs	End semester project presentation (Final year)	Project Co-ordinator
80	07/12/17	Thurs	Result analysis of CIA-III, CO assessment , Statistics to be sent to the	HOD/ Exam cell
			Result Analysis Committee Meeting -II (For Internal Marks)	Result Analysis Committee
81	AS per University Schedule		End Semester Theory and Practical Examinations	AKTU
82	AS per University Schedule		Evaluation work	AKTU
83			Winter Break	


Sampath Kumar V
HOD-EC


Prof. Gurulingappa M. Patil
Principal